

**Performance Scrutiny Committee – Place and Corporate**

**ACTION SHEET – 27<sup>th</sup> November 2023**

	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	The Committee <b>noted</b> the information in the 2023/24 Service Plan Mid-Year Reports and made a number of comments to the Heads of Service and Cabinet.	<b>Scrutiny Team</b>	<b>ACTIONED – Comments and recommendations from the Committee forwarded on 28<sup>th</sup> November 2023 to Heads of Service and Cabinet Members.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Housing and Communities</b> - The Committee requested to be informed of the specific figure regarding the number of individuals on the temporary accommodation list.	<b>Head of Housing and Communities</b>	<b>ONGOING – Information sent to Head of Service on 28<sup>th</sup> November 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Housing and Communities</b> – The Committee sought clarification on the council tax premium and whether the Council has the authority to impose it on registered social landlords.	<b>Head of Housing and Communities</b>	<b>ONGOING – Information sent to Head of Service on 28<sup>th</sup> November 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Housing and Communities</b> - The Committee requested a map showing the locations of Council-owned public toilets within Newport.	<b>Head of Housing and Communities</b>	<b>ONGOING – Information sent to Head of Service on 28<sup>th</sup> November 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Housing and Communities</b> - The Committee requested details about the Homelessness Outreach Service, which has been retendered to the Salvation Army, to be	<b>Head of Housing and Communities</b>	<b>ONGOING – Information sent to Head of Service on 28<sup>th</sup> November 2023.</b>

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		sent to Members. They also requested an all-Member briefing on the service.		
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Housing and Communities</b> - The Committee requested to be informed of the specific figure regarding the number of individuals on the temporary accommodation list.	<b>Head of Housing and Communities</b>	<b>ONGOING – Information sent to Head of Service on 28<sup>th</sup> November 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Housing and Communities</b> - The Committee would like to be kept up to date with arrangements for the Severe Weather Emergency Protocol provision.	<b>Head of Housing and Communities</b>	<b>ONGOING – Information sent to Head of Service on 28<sup>th</sup> November 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Environment and Public Protection</b> - The Committee sought information on whether there has been a rise in anti-social behaviour since the street lights have been switched off at midnight. Members request the available data from the Police to provide more precise insights on this matter.	<b>Head of Environment and Public Protection</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Environment and Public Protection</b> - The Committee took note of the revenue forecast mentioned on page 43 of the report but observed that there is no accompanying capital forecast. Members of the committee are seeking clarity on this to better understand the current position.	<b>Head of Environment and Public Protection</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Environment and Public Protection</b> - Referring to reference 5 on page 48, it states, " <b><i>Undertake Community Asset Transfers (CAT) of sports pitches where clubs and</i></b>	<b>Head of Environment and Public Protection</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>

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		<b>organizations can demonstrate suitability for managing the transferred land or facility, following the adopted CAT policy."</b> The expected completion date for this measure is March 2024. The Committee would like to determine whether this measure should be categorised as green or amber.		
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Environment and Public Protection -</b> Members of the committee have expressed their interest in receiving data on whether flytipping has increased with the implementation of 3 weekly refuse collections. Additionally, they have highlighted the importance of seeking to understand if people are choosing to pay private firms to dispose of their waste in order to provide a picture of any available data.	<b>Head of Environment and Public Protection</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Infrastructure -</b> The Committee wished to be kept up to date about the recommended improvements suggested by the Burns Delivery Board, alongside the timeline for the proposed works.	<b>Head of Infrastructure</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Infrastructure -</b> The Committee wished to note their disappointment in the removal of bus shelters in certain areas, due to antisocial behaviour. They wished to receive clarity on the decision taken as it did not appear to be a city-wide policy, with some areas retaining shelters.	<b>Head of Infrastructure</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>

**ACTION SHEET – 11<sup>th</sup> December 2023**

	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	The Committee <b>noted</b> the information in the 2023/24 Service Plan Mid-Year Reports and made a number of comments to the Heads of Service and Cabinet.	<b>Scrutiny Team</b>	<b>ACTIONED – Comments and recommendations from the Committee forwarded on 12<sup>th</sup> December 2023 to Heads of Service and Cabinet Members.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Finance</b> - The Committee have asked to receive data on the number of individuals accessing online services.	<b>Head of Finance</b>	<b>ONGOING – Information sent to Head of Service on 12<sup>th</sup> December 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Law and Standards</b> - The Committee requested a timeline outlining the proposed actions by the service area to raise awareness of electoral reform. They specifically enquired about the communication campaign and the timing of its distribution.	<b>Head of Law and Standards</b>	<b>ONGOING – Information sent to Head of Service on 12<sup>th</sup> December 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>People, Policy and Transformation</b> - The Committee enquired about whether diversity was taken into consideration during the testing of the new corporate website. They also requested information on which communities faced the most challenges during the testing process.	<b>Head of People, Policy and Transformation</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>People, Policy and Transformation</b> - The Committee requested information for the participatory budgeting to be sent.	<b>Head of People, Policy and Transformation</b>	<b>COMPLETED – Information sent to Committee on 3<sup>rd</sup> January 2024.</b>

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1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Regeneration and Economic Development</b> - The Committee expressed interest in knowing the completion date for the Transporter Bridge Visitor Centre. Additionally, they raised a concern about the safety perspective of the ongoing works, particularly in the event of a safety alert triggering a temporary halt in work near the Transporter Bridge and the Bridge itself. The Committee enquired about the measures taken to ensure the safety of other buildings and vehicles in the area during such situations.	<b>Head of Regeneration and Economic Development</b>	<b>ONGOING – Information sent to Head of Service on 12<sup>th</sup> December 2023.</b>
1	<b>2023/24 Service Plan Mid-Year Reports</b>	<b>Regeneration and Economic Development</b> - The Committee raised concern regarding the IAC building and the potential for the building to remain unoccupied. The Committee would like to seek assurances that the Council is engaging with the developer to ensure tenants are found for the site. Concern was also raised about the growth of knotweed on the site.	<b>Head of Regeneration and Economic Development</b>	<b>ONGOING – Information sent to Head of Service on 12<sup>th</sup> December 2023.</b>