

Draft Minutes

Governance and Audit Committee

Date: 27 October 2022

Time: 5:00pm

Venue: Council Chambers- Hybrid Meeting

Present: Mr G. Chapman (Chair), Dr. N. Barry, Mr D. Reed.
Councillors J. Jordan, G. Horton, R. Mogford and S. Cocks

In attendance: Andrew Wathan (Chief Internal Auditor), Dona Palmer (Audit Manager), Jan Furtek (Audit Manager), Gareth Lucey (Audit Wales), Paul Flint (Performance & Risk Business Partner), Tracy McKim (Head of People, Policy and Transformation), Janice Dent (Policy and Partnership Manager), Robert Green (Assistant Head of Finance), Rhys Cornwall (Strategic Director – Transformation & Corporate Centre), Sally-Ann Jenkins (Strategic Director – Social Services), Natalie Poyner (Head of Children Services)

Anne Jenkins (Governance Team Leader), Pamela Tasker (Governance Support Officer)

1. Apologies for Absence

None received.

2. Declarations of Interest

None received.

3. Minutes of the last meeting: 29 September 2022

Item 8, page 15 under resolution 2, the Deputy Chair considered that the Minutes did not reflect the meeting in terms of the wording of the resolution. The Chair clarified that the Minutes only referred to the Head of Service being invited to attend the meeting and did not include that the Strategic Director: Social Services was also invited.

The minutes were accepted subject to the above.

Dr Barry referred importance of keeping the Action Timetable as a rolling item on the Agenda and considered that the request for the Ombudsman's letter regarding the Complaints, compliments and comments report was not recorded, and that more information was requested on Equalities data omitted. As a point of accuracy, these recommendations were recorded in the Action Timetable shared as part of the agenda pack for the meeting under Point 4.7 and Point 4.10.

The Strategic Director for Transformation and Corporate referred to the distinction between actions, and recommendations made by the Committee under their terms of reference. The Strategic Director confirmed that there would be some administrative housekeeping before the next meeting to reflect this and tidy up the notes of proceedings. Continuing on, the

recommendations that the Committee would like to make to officers presenting reports would be recorded.

4. Call In the Strategic Director of Social Services and Head of Service re the Internal Audit of Adoption Allowances resulting in Second Unsatisfactory Opinion

The Chief Internal Officer introduced the report to committee members.

Following two consecutive *Unsatisfactory* Internal Audit opinions, the Strategic Director for Social Services and the Head of Service responsible for Adoption Allowances were invited to the Governance and Audit Committee to provide assurances that appropriate improvements within service provisions and the control environment were in place. Initially improvements had been implemented, however, subsequently Internal Audit were made aware that no service was being provided for a period of time.

The Strategic Director for Social Services advised the committee that they were aware of the challenges faced by social services and therefore called upon the Audit Team to undertake this audit.

The Strategic Director also wanted to assure the Committee that no child or adoptive family suffered during this period and that adoption allowances had been provided for a small number of children.

There was a series of actions were being put in place to address the issues and build resilience within the team for the future, to ensure that a greater number of staff were able to undertake the tasks.

Finally, the Strategic Director assured the committee that all applications for this year had been progressed within the timeframe.

The Head of Children Services advised that there was a newly appointed service manager with experience in the area, who was drawing together an all-encompassing policy. The Head of Children Services felt that audit would be satisfied with the process in place. should another audit take place.

Comments of Committee:

Chair considered that members should not focus on the circumstances of the past, but should address how to move this agenda forward and confirm actions taken by the service area to resolve these issues.

Dr Barry referred to delayed responses that occurred the absence of a finance officer and principal officer, and queried whether a response be provided by another officer. The Strategic Director confirmed that the delay was caused by the absence of those specific officers, both of whom were off for a substantial period due to ill health. Learning from this, there needed to be a wider pool of staff who were trained and would have the confidence to carry out the assessments effectively. Further resilience would be created with other finance officers within social services who could pick up the task should they face similar issues in the future.

Dr Barry asked if it was complicated completing the financial assessments, and was there a recorded set of step by step instructions in place to help officers navigate this. The Strategic Director advised that there were many complex layers to completing the financial assessments that would be too complex for step by step instruction, and some of the

challenge came from the small number of claims during a year which does not give much opportunity for officers to learn through experiencing the repetition of the process.

Councillor Horton asked the audit team if they had confidence in the Social Services team meeting requirements, should there be a re-audit of the service area. The Chief Internal Auditor said that he thought that Social Services would meet the requirements, and a re-check would confirm what had been put in place to demonstrate good practice.

D Reed asked was there a danger that those people receiving an allowance during this period were overpaid. The Strategic Director advised that some people would have been overpaid, however these numbers were small. On balance, this was a preferred option than permitting anyone to suffer detriment. Similarly, the Strategic Director also advised that the small number of overpayment would not be recovered from those that had received it, as the fault laid with the service area and not those that received the overpayment.

Councillor Mogford asked what the timescale for next audit of Social Services would be. The Chief Internal Auditor advised that this had already commenced, and a further audit would be completed by Quarter 3 2022/23. This was unusual because of the twice over unsatisfactory outcomes of audits, but there is constant communication with relevant staff who are taking this issue seriously. The follow up audit would be reported back to the committee.

Cllr Cocks asked if the Strategic Director could give the committee a sense of proportion in relation to individuals applying for allowances and the sums of money awarded. The Strategic Director advised that allowances varied dependent on the needs of the child and as a result ranged widely. As examples, an adoption allowance could be paid for only one year for one child rather than a longer period, childcare might be a factor, or could fund additional lessons or activities to meet a child's needs.

Councillor Cocks asked whether there were any HR management issues in relation to those members of staff who were on long term sick. The Strategic Director advised that the HR comments were in relation to the report process not the individuals involved, therefore HR would not comment on the report. In terms of the wider issue regarding why the issues with processing were not picked up, the Head of Children Services confirmed that this was during covid and covid related illnesses affecting staff and workloads. This presented unique challenges, hence why the processing issue went under the radar to some extent.

Councillor Cocks confirmed that he raised the issue out of concern for staff welfare rather than performance. The Strategic Director thanked Cllr Cocks for raising this and felt that overall, staff were struggling during that period of time in terms of capacity and support due to the nature of the pandemic. Cllr Cocks observed that that this had not been brought to the Cabinet Member's attention as an issue, and the Strategic Director advised that this was one of the learning outcomes that would be put right in future.

Councillor Horton asked whether there was a figure attached to the total over payments. The Strategic Director confirmed that whilst this was a very small amount of money they could not provide the exact number from memory so this would be confirmed as a follow-up to the meeting.

The Chair was assured that the Strategic Director had taken this matter very seriously. There was a new service manager in place and new staff to build resilience within the team. There was no one waiting for any money, as all applications had been processed. There were transferrable skills within the wider team that would also help with creating more resilience. Also, lessons had been learned and any outstanding items would be addressed in the documented action plan.

Finally, the Chair mentioned that if the audit was to be completed by the end of December 2022, a brief update to committee to find out how the audit was going would be welcomed at the next meeting.

The Chief Internal Auditor confirmed that his team would work towards providing an interim report to the committee by January 2023.

The chair thanked the Strategic Director and Head of Childrens Services for attending the meeting.

Resolved:

That

- Members of the Governance and Audit Committee accepted the explanations and assurances of the Strategic Director and the Head of Service, which will be confirmed via the follow up internal audit
- An Interim update report would also be available in January 2023.

5. Annual Corporate Wellbeing Self-Assessment Report 2021/22

The Head of People, Policy and Transformation presented the report. The Local Government and Elections (Wales) Act 2021 required local authorities in Wales to undertake a Self-Assessment of its governance and performance.

Newport City Council had integrated its Annual Report with its annual Well-being Report to provide an overview on the effectiveness of the Council's Governance and Performance arrangements to deliver its Corporate Plan and services. The Council's Self-Assessment requirements had also considered the findings and assessments completed in other statutory annual reports.

The role of the Council's Governance and Audit Committee was to ensure that the self-assessment had been completed in accordance with the Act; review the draft report with its considerations and actions; and propose recommendations as applicable.

The Strategic Director for Transformation and Corporate reminded the Committee to put forward their recommendations as these would go to Cabinet in November.

Comments from Committee:

The Chair raised the following questions:

When considering wellbeing objective 1 'to improve skills in education and employment opportunities', the strategic recovery steps refer to improving school's attainment, however there was no further detail in the document which referred to attainment.

Regarding Item 7 under this objective 'to improve school attendance, reduce exclusions and improve safeguarding and wellbeing'; attendance in school had fallen, but there were no actions in the document confirming responsibility and how this would be addressed.

The Chair also considered that there was a lot of narrative but little outcome; and if the seven key objectives mattered, they should be addressed. The Chair questioned whether the report trying to cover too much in terms of projects included and lost focus as a result.

The Head of People, Policy and Transformation advised that the report was trying to do all the things mentioned, however the report was being presented to develop this approach further. There were and older objectives that were out of time and it was a complex year to be reporting because of the pandemic. The Head of People, Policy and Transformation

confirmed that having different sets of reports presented another set of problems therefore a blended report was created to satisfy all requirements.

Councillor Horton echoed the Head of Service comments and mentioned that was discussed at Performance Scrutiny Committee for Partnerships earlier that week, and it was a juggling act to cover all required aspects with the right balance of information.

The Head of Service suggested looking at producing an overview of the report, pulling out the salient parts for the Committee.

Dr Barry considered that try to marry the Corporate Plan with the wellbeing objectives and self-assessment may not work as there was a lot of narrative but not enough about qualitative outcomes. Dr Barry also felt that the report needed to be easy to read as it was a public document. There needed to be a relationship between the corporate objectives and wellbeing objectives and there was not enough data in the report regarding this.

Dr Barry also mentioned that as Newport was a multi-cultural city, the report underplayed the issues of equality and how the demographics of Newport City Council employees related to the demographics of the community.

The Head of People, Performance and Transformation agreed that the demographic make-up of the Council workforce was not in this report, however it was fully detailed in the Annual Strategic Equalities Report. This was part of the challenge of producing the over-arching self-assessment report for the first time, as much of the detail underpinning the highlights in the report had been covered and addressed in more detail at other stages in the governance framework; Scrutiny Committee, for example, in this case.

D Reed considered there was a challenge in getting the balance right for this style of report, in terms of the promotion of a positive narrative and ensuring that there is objective self-assessment. D Reed queried the format of the report and whether there needed to be more detail included. The Head of Service advised that this approach to self-assessment was new to the council and it was recognised that there was more work to do in this respect.

Councillor Cocks felt that the report was an excellent document to find out what was taking place in the council and projects being undertaken. Whilst the report promoted economic growth, as an example, it did not say how this was being progressed in terms of measures.

Councillor Cocks also referred to equality, and referenced the excellent work being done in tackling inequality but there was no evidence on whether this was achieving the intended outcomes. The Head of People, Policy and Transformation appreciated that the councillor was referring to the Strategic Equalities Annual Report, and there had already been some discussion on that report during Partnership Scrutiny about making outcomes clearer which would be taken forward by the member/officer group in place supporting this. Equalities is one of the core values within the council and there are staff groups working on equality measures, for example, the participatory budget scheme which was supported all communities and reduced inequality. The Head of Service raised the issue of duplication of the underpinning reports in the self-assessment report, however, if the report does not clarify the strength of achievements in this area, then this would be made clearer.

Councillor Harris referred to page 57 where it mentioned that there were 15 new start-up companies, within Newport and asked whether this was due to covid. The Head of Service advised that this was covered in the report, the pandemic meant that the discretionary support funding was delayed.

The Strategic Director advised that the information was extracts from the service areas and that a response would be provided by the relevant service areas.

D Reed mentioned that the report was a live document and that deadlines regarding some completion projects dates had already passed, and queried whether these deadlines had been met. The Head of Service confirmed that whilst the report reflected information up until the end of March, updates on relevant projects could be provided.

The Chair stated that a foreword from the Leader and the Chief Executive would benefit the report. The Chair also commented that the hyper-links included in the report were not helpful for those that did not have a computer.

The Chair summarised that committee members felt there was confusion about merging the three plans together in the report. If the aim of the report was self-assessment by the authority, then additional information of data, measures and key outcomes were needed to support quantified self-evaluation. The Chair felt the report needed more information on the starting point the Council was at before the programmes and projects were actioned, and where the Council is now as a result, as well as the actions for the future to progress further.

The Chair understood that this was the first document of this kind and this would evolve. The Chair hoped that the constructive debate of the Committee would support the development of the report.

The Head of People, Policy and Transformation thanked the Chair and mentioned the positive feedback received from trade unions and other stakeholders on the report and that the Committee's comments would be captured for consideration by Cabinet.

The Strategic Director for Transformation and Corporate reiterated that this was the first year this report was completed, within a challenging timescale, and thanked the committee for its comments.

Resolved:

The Governance and Audit Committee received an overview of the Council's Corporate Annual Report 2021/22 and made the following recommendations for consideration by Cabinet.

1. Committee recommended a review of the format of the report
2. The Committee recommended that more detailed analysis and self-evaluation is added to the report to increase the quality of the analysis. If possible, this should be added before finalisation. If not, it should be included within the next future annual self-assessments.
3. The Committee considered that actions should be developed further to include measurable actions that quantify progress made.
4. The Committee recommended that conclusions are based on an assessment of what had not worked, as well as what had been successful. This would provide a balance to the evaluative aspects of the report.
5. The report would benefit from a clearer link between the Corporate Plan and Well-being Objectives, and the outcomes being achieved.

6. Treasury Management Report 2022/23

The Assistant Head of Finance presented the report to the Committee.

In line with the agreed Treasury Management Strategy, the Council continued to be both a short-term investor of cash and borrower to manage day-to-day cash flows. Current forecasts indicated that, in the future, temporary borrowing may be required to fund normal day-to-day cash flow activities and longer-term borrowing would increase to fund commitments in the current capital programme, as well as the impact of reduced capacity for

'internal borrowing'. However, symptomatic of the extraordinary funding received in the previous year, the Council was anticipated to remain a net investor of funds in the short term (£50m at end of September), and this continued to cause an unusual variance and noncompliance against the performance indicator that monitors exposure to interest rate changes.

Up to end of September 2022, the Council's net borrowing was £140.6m, a decrease of £1.5m on 31 March 2022 levels. The liability benchmark graph in the report broadly suggested the Council would need to borrow in the next year.

Comments of committee:

Dr Barry mentioned that it was a good paper, which gave confidence in the treasury management of the authority and it was good to see that the net borrowing had decreased. Dr Barry queried how secure the returns were on loans to developers at £10.6M, bearing in mind that other similar developers had folded recently. The Assistant Head of Service advised that the £10M was spread across a number of developers as secured loans which provides a level of assurity. Whilst there can ultimately be no guarantee that the loan would be repaid, the Council could be satisfied that the security was in place.

Secondly, Dr Barry remarked that borrowing was at £140.6M, and the maximum was £141.9M; does this mean that with a borrowing headroom of £2.391M the Council would exceed the maximum figure, and how did it relate to the head room regarding Table 4, page 119 within the report. The Assistant Head of Finance advised that there were two limits that are standards in terms of indicators. One was called the authorised limit and was the absolute maximum borrowing at any single point, in addition there is the operational boundary which is effectively the cap in terms of borrowing in relation to funding the capital programme. However, on a day to day basis, the Council may also need to undertake short term borrowing to manage cash flow requirements. In terms of borrowing head room, the council had accounted for this cash flow borrowing in the capital programme, but this would not be attributed to a particular programme of development.

Councillor Jordan asked how much of the grant money the council was currently holding, and where it would go to, if not used. The Assistant Head of Finance was not able to provide a figure, but could provide this to the committee. The Assistant Head of Finance explained that grants always come with terms and conditions, for example a final timescale during which the funding would need to be used.

Councillor Mogford referred to the return on investments and queried what the Council's stance was regarding ethical investments. The Assistant Head of Finance advised that this query was becoming more common. The Assistant Head of Finance clarified that the Council were not investing in any Russian schemes, and that there are Treasury Advisors who support assessment of schemes so that decisions concerning investment are informed. The Council's climate change targets, we ensure that these were ethical as well as pension investments. In this particular period, Welsh Government disseminated funds at the end of one financial year, effectively to displace Council funds that had already been committed to spend. This allowed the Council to use the original earmarked funds in the following financial year for the purposes intended by the grant. Theoretically, if grant funding was not spent within the timescales set in the terms and conditions, then we would have to pay it back.

Councillor Horton mentioned that there was a lot of information within the document and people may struggle to understand the context, would it therefore be possible to have it simplified to make clear to members and break the information down into simpler terms. The Assistant Head of Finance referred to the summary section of the report which contains the

salient points, but would take it on board these comments and see what further could be drawn out of the report.

Councillor Cocks referred to page 108 which stated that further internal borrowing had diminished and sought clarification on how this would impact on the Council. The Assistant Head of Finance mentioned that those reserves would be used for their intended purpose, as per their planned purposes.. Should internal borrowing capacity be diminished, then external borrowing would need to be considered. Clearly there are other factors to consider with external borrowing, for example, interest rates. Some of the existing loans were taken out in the 1990s when interest rates were very high. Therefore, it may be cheaper to take out a newer loan as interest rates compared far more favourably by comparison. This needs to be monitored carefully and planned for as far as possible.

Cllr Mogford asked, as a point of clarification, were the reserves ringfenced. The Assistant Head of Finance advised that they were general reserves and there were also ear marked reserves for specific purposes, for example, civil parking/road infrastructure could only be used for highways.

D Reed referred to the comments of the chief financial officer: *I have the delegation authority to borrow as needed to manage cash-flows and manage Treasury activity risk*. If this power was used, would it be reported back to the Committee. The Assistant advised that because it was a delegated authority it would be reported in the following year.

The Chair echoed Councillor Horton's point regarding the complexity of Treasury Management, and the need to simplify the concepts to increase broader understanding, and thanked the committee members for their comments.

Resolved:

The report was noted by the Governance and Audit Committee on treasury management activities during the first half year period of 2022-23 and the Governance and Audit Committee was offered an opportunity to provide feedback on this situation in the subsequent report to Cabinet/Council.

7. Internal Audit – Progress Against Audit Plan 2022/23 Quarter 2 (Q2)

The Chief Internal Auditor presented the report to the Committee.

The report identified that the Internal Audit Section was making progress against the 2022/23 audit plan and internal performance indicators.

Site visits to establishments have resumed.

The Internal Audit Plan was based on 1073 audit days.

The follow up audit of the Passenger Transport Unit (PTU) Taxi Contracts resulted in a second consecutive *Unsatisfactory* audit opinion.

Paragraph 12 within the report highlighted the performance of the staff for Quarter 2, 2022/23. This was also detailed in Appendix A, along with the audit opinions.

Comments of committee:

Dr Barry referred to paragraph eight of the report, and queried whether there was any lack of corporation between service managers and staff that prevented completion of the previous

year's audit. Dr Barry went on to ask whether there were any themes coming from audit reports that leadership would need to be addressing. The Chief Internal Auditor advised that in relation to the first question, the comment in the report was intended to make the committee aware that audit was a complex process, but generally co-operation is good between the audit team and service manager. With regards to the second point, The Chief Internal Auditor stated that whilst there are standard controls expected across services, the cyclical nature of audits and timescales involved meant it was tricky to identify cross-cutting themes, but would take on board comments.

D Reed referred to mandatory financial training in paragraph 20, and how this is monitored. The Chief Internal Auditor would like to think it was mandatory for managers and encouraged people to attend. Staff are required to book themselves onto the training, with oversight from their manager. The Chief Internal Auditor said that monitoring could be developed further. The Audit team also makes sure that staff comply with policy, but most training is monitored at local level. However, referring back to the query regarding themes, mandatory training was picked up as a common theme and communicated to HR.

The Strategic Director for Transformation and Corporate confirmed that the Council had invested in tools to support better take-up and monitoring of mandatory training, for example meta compliance training. This is new and being rolled out to staff.

The Chair suggested that mandatory training should be monitored more effectively as this issue has also arisen in previous meetings and reports.

The Chair mentioned that in relation to the audit on Passenger Transport Unit, the report stated that there were no critical issues identified, however, taxi's were operating on behalf council using unlicensed drivers to transport vulnerable young people. The Chair queried what therefore was the threshold for a critical issue, considering the background of this report. The Chief Internal Auditor advised that definitions for critical, significant and moderate was noted in the report but was subjective, based on evidence at the time of audit. There was an understanding of what these terms meant across the authority and the impact it could have corporately.

The Chair was concerned that if an unlicensed taxi driver picked up a vulnerable person and there was a subsequent issue or incident, this represented a significant risk to the Council. The Chair felt the committee needed to call in the Strategic Director and Head of Service on this basis.

Dr Barry echoed the comments of the Chair and considered that there were simple administrative tasks that were not being completed.

Councillor Mogford also agreed with the above comments and queried what the Council's liability would be in event of any such issues. Cllr Mogford queried whether the audits would be critical and objective in determining the criticality of findings in the audit. The Chief Internal Auditor assured the councillor that there was no bias during these audit investigations.

The Chair queried the view of Education and Social Services in terms of their corporate responsibilities. The Strategic Director for Transformation and Corporate confirmed that those Heads of Service would be invited to provide a written statement from their stand point.

Councillor Horton commented on whether there is a potential link between the taxi company referred to in the audit and standards of taxi services in general if this company had been selected for this contract. The Chair also asked if the contracted taxi company using

unlicensed drivers was still being used by the Council or if they had they been suspended. The Chair felt these were key questions to address in the next meeting.

Councillor Mogford queried whether there should be another channel or process before this information was discussed at Governance and Audit Committee, for example, was this also being brought to the attention of Directors or the Licensing Committee, as part of a robust process .

The Strategic Director clarified that the role of the Governance and Audit Committee was to provide assurance that the Strategic Director and Head of Service was taking appropriate action in response to their audit assessment. In this case, there wasn't significant progress between the first and second audit which is why the Committee is considering this as part of the due process. The role of the committee is to challenge the pace, activity and actions to undertaken to ensure the safeguards were in place. The Director provided assurance that there are other processes and measures in place that address issues, but in this instance the follow-up Audit report highlighted that actions were not being completed at a satisfactory pace which is why this has been brought back to committee. In response to Councillor Mogford, the documentation regarding this would be in the operational service plan and this is performance reviewed on a regular basis. The Audit report is another documented process that highlighted what was going wrong with the system. This additional process ensure an independent internal audit that was undertaken is now being discussed in a public meeting. This was an example of how we should operate and demonstrates that the audit process is working properly.

For point of clarification, Dr Barry asked if the Strategic Director would be aware of what was happening within the service area in light of an audit report. The Chief Internal Auditor would raise this at draft report level with the service manager, then the Head of Service and Strategic Director. All reports were evidence based, should they be challenged by service manager.

Councillor Cocks commented that it did show that the system worked, the Audit team had picked this up and it was raised at committee.

The Chair asked if very little had changed as an outcome the next committee could a recommendation be made to refer the matter to Scrutiny Committee.

Resolved:

That the Governance and Audit Committee

1. Resolved to call in the Strategic Director for Environment and Sustainability and Head of City Services in relation to the second unsatisfactory audit opinion for the Passenger Transport Unit (PTU) Taxi Contracts
2. To aid the Committee's assessment of the level of risk associated with this audit opinion, request a written submission from the Strategic Director for Social Services and Chief Education Officer on the service impacts as a result of the issues raised within the audit report
3. Following the call in at the next meeting, consider referring any performance issues to the relevant Scrutiny Committee

8. Work Programme

The purpose of a forward work programme was to help ensure Members achieve organisation and focus on the undertaking of enquiries through the Governance and Audit Committee function. The report presented the current work programme to the Committee for

information and detailed the items due to be considered at the Committee's next two meetings.

Resolved:

That the Governance and Audit Committee

- To add to the Work Programme the call in the Strategic Director and Head of Service in January to discuss the Unsatisfactory audit opinion in relation to the PTU contract.
- That an Interim Report on an update on Social Services be added to the Work Programme for January 2023.

Governance and Audit Committee Recommendations: 27 October 2022

Recommendation	For information
<p>Item 4: Call In the Strategic Director of Social Services and Head of Service re the Internal Audit of Adoption Allowances resulting in Second Unsatisfactory Opinion</p> <ol style="list-style-type: none"> 1. Provide Councillor Horton with the exact sum of money spent in relation to overpayment. 2. Provide the G&A Committee with an interim update report for January's Committee. This would be added to the Work Programme. 	<p>S Jenkins</p> <p>A Wathan/P Tasker</p>
<p>Agenda Item 5: Annual Corporate Wellbeing Self-Assessment Report 2021/22</p> <ol style="list-style-type: none"> 1. Provide confirmation on whether the small amount (15) of business start ups in Newport was due to Covid. (TMcK answered yes, but RC said he would obtain info from relevant service area) – TBC 2. Provide update/incorporate on completed projects within during the timescale of the annual report 	<p>R Cornwall (tbc)</p> <p>T McKim</p>
<p>Agenda Item 6: Treasury Management Report</p> <ol style="list-style-type: none"> 1. To provide Councillor Jordan with the sum of grant money that the Council was holding. 2. Simpler more comprehensive format of the report. 	<p>R Green</p> <p>R Green</p>

