

Constitution

Part 2: Articles of the Constitution

Article 4: The Council Meeting

4.1 Meanings

4.1.1 The Policy Framework

The Policy Framework means the following plans and strategies:

- Single Integrated Plan
- Corporate Plan
- Improvement Plan
- Local Development Plan
- Welsh Language Scheme
- Strategic Equalities Plan
- Changes to the Constitution or political structures
- Pay and Reward Policy
- Three year Licensing policy
- Revenue and Capital Budget
- Economic Development Strategy
- Social Services Population Needs Assessment
- Director of Social Services Annual Report

4.1.2 The Budget

The budget includes the allocation of financial resources to different services, proposed contingency funds, setting the council tax and decisions relating to the control of the Council's borrowing requirement, the control of its capital expenditure and the setting of virement limits. The Council will approve the final accounts.

4.1 Housing Stock Transfer

Housing Stock Transfer means the approval or adoption of applications (whether in draft form or not) to the National Assembly for Wales for approval of a programme of disposal of 500 or more properties to a person under the Leasehold Reform, Housing and Urban Development Act 1993 or to dispose of land used for residential purposes where approval is required under Sections 32 or 43 of the Housing Act 1985.

4.2 Functions of the Full Council

Only the Council will exercise the following functions:

- I. adopting and changing the Constitution;

- II. approving or adopting the documents which constitute the Policy Framework, the Budget and any application to the Welsh Government in respect of any Housing Land Transfer;
- III. subject to the urgency procedure contained in Standing Order 27 set out in the Council's Standing Orders in Part 4, Appendix 1 of this Constitution, making decisions about any matter in the discharge of an executive function which is covered by the Policy Framework or the Budget where the decision maker is minded to make it in a manner which would be contrary to the Policy Framework or contrary to/or not wholly in accordance with the Budget;
- IV. appointing the Leader of the Cabinet; and Chairs of any committees other than executive committees;
- V. agreeing and/or amending the Terms of Reference for Committees deciding on their composition and making appointments to them; **NB:** This does not relate to appointments to the Cabinet, or any Cabinet Committees , as the responsibility for the composition and appointments rest with the Leader, subject to maxima imposed by the Welsh Government;
- VI. appointing representatives to outside bodies unless the appointment is an executive function or has been delegated by the Council;
- VII. adopting an allowances scheme for Councillors;
- VIII. conferring the title of Honorary Alderman or Freedom of the City;
- IX. changing the name of the area;
- X. the full council will make the appointment of the Head of Paid Service following the recommendation of a short list for such an appointment by a committee of the Council. That committee must include at least one member of the executive but must not comprise a majority of members of the executive;
- XI. the full Council will appoint statutory chief officers and statutory officers. A committee of the Council may appoint non-statutory chief officers and deputy chief officers. That committee must include at least one member of the executive but must not comprise a majority of members of the executive;
- XII. all decisions on Chief Officers' remuneration;
- XIII. making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- XIV. making an Order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption;
- XV. power to dissolve community councils;
- XVI. power to make orders for grouping communities;
- XVII. power to make orders for dissolving groups and separating community councils from groups;
- XVIII. duty to divide constituency into polling districts;
- XIX. power to divide electoral divisions into polling districts at local government elections;
- XX. powers in respect of holding of elections; and
- XXI. power to fill vacancies in the event of insufficient nominations.

XXII. functions relating to sea fisheries.

XXIII. consider reports by the Monitoring Officer or Section 151 Officer

XXIV. all local choice functions set out in Part 3 of this Constitution which the Council decides should be undertaken by itself rather than the Executive; and

XXV. all other matters which, by law, must be reserved to Council.

The Council and not the Cabinet will remain responsible for planning, licensing and registration functions. These matters may be delegated to Committees or officers.

The full Terms of Reference of full Council is set out in Part 3 of the Constitution.

4.3 Council Meetings

There are three types of Council meeting:

- the Annual General Meeting;
- Ordinary Meetings;
- Extraordinary Meetings.

Each will be conducted in accordance with the Council Procedure Rules in Part 4 of this Constitution.

4.4 Responsibility for Functions

The Council will maintain the tables in Part 3 of this Constitution and the Terms of Reference in Part 3, setting out the responsibilities for the Council's functions which are not the responsibility of the Cabinet.