

**Overview and Scrutiny Management Committee
ACTION SHEET – June 2021**

	Agenda Item	Service area / Performance measure	Action	Responsibility	Outcome
1	Minutes of the previous meeting held on 19 th February 2021	Scrutiny	Members wished to see the draft minutes within a week of the meeting.	Scrutiny Adviser	Completed and ongoing. Draft minutes for meeting held on 30th April 2021 emailed to Members on 6th May 2021. Draft minutes agreed to be emailed to Members within a week of the meeting.
2	Pill PSPO - 2021-2024 (Public Spaces Protection Order)	Law and Regulation	Members asked if the report could be updated to reflect the actual numbers of participants in favour or opposed to the items, rather than just percentages.	Regulatory Services Manager	Completed – emailed to Regulatory Services Manager
3	Pill PSPO - 2021-2024 (Public Spaces Protection Order)	Law and Regulation	Scrutiny Adviser to send the Committee's comments and recommendations to the Regulatory Services Manager and Cabinet Member for acknowledgement.	Scrutiny Adviser	Completed – emailed to Regulatory Services Manager
4	Draft Annual Forward Work Programme 2021/22	Law and Regulation	Annual Forward Work Programme approved Schedule of Meetings approved	Scrutiny Adviser	ACTIONED - Updated Work Programme and placeholder appointments sent for Committee meetings. MS Teams appointments to be sent nearer the time.