

**Appendix 1**

**Performance Scrutiny Committee – Place and Corporate  
– Forward Work Programme Update**

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<b>Monday, 19 November 2018 at 4pm</b>		
<b>Topic</b>	<b>Information Required / Committee's Role</b>	<b>Invitees</b>
<p><b>Performance Update Mid Year 2018-19</b> Service Area Performance data</p>	<p><b>Performance Monitoring - holding the executive to account for the Council's performance, focusing on:</b></p> <ul style="list-style-type: none"> <li>• Achievement of outcomes and actions within service plans;</li> <li>• Scrutinising progress in improvements to areas of poor performance;</li> <li>• Assessing the extent to which performance objectives are contributing to the overall objectives and priorities of the Council including an update upon Improvement Objectives and how linked to Well-being Objectives and the Corporate Plan;</li> <li>• Assessing the extent to which performance is in keeping with the performance management strategy;</li> <li>• Scrutinising service area financial dashboards.</li> </ul> <p>The Committee will receive an overview of the performance of the service area including a list of the all of the service plan measures and an indicator of whether the targets have been achieved (red, amber and green status). This will also include a summary of the common measures, which include complaints answered in timeframes, staff sickness rates, and the use of agency staff and overtime. For any red and amber measure, the Committee will also receive more detailed information on these measures.</p> <p>The Committee will be receiving this update prior to Cabinet considering the report and any comments or recommendations from the Committee will be provided to the Cabinet when they consider this report.</p>	<p><b>For Place:</b></p> <ul style="list-style-type: none"> <li>• Strategic Director – Place</li> </ul> <p><b>For Regeneration, Investment and Housing:</b></p> <ul style="list-style-type: none"> <li>• Head of Regeneration, Investment and Housing;</li> <li>• Cabinet Member for Regeneration and Housing</li> <li>• Cabinet Member for Community and Resources.</li> </ul> <p><b>For People and Business Change:</b></p> <ul style="list-style-type: none"> <li>• Head of People and Business Change;</li> <li>• Cabinet Member for Community and Resources.</li> </ul> <p><b>For Finance:</b></p> <ul style="list-style-type: none"> <li>• Head of Finance.</li> </ul>

**Appendix 1**

**Performance Scrutiny Committee – Place and Corporate  
– Forward Work Programme Update**

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<b>Monday, 3 December 2018 at 4pm</b>		
<b>Topic</b>	<b>Information Required / Committee's Role</b>	<b>Invitees</b>
<p><b>Performance Update Mid Year 2018-19</b> Service Area Performance data</p>	<p><b>Performance Monitoring - holding the executive to account for the Council's performance, focusing on:</b></p> <ul style="list-style-type: none"> <li>• Achievement of outcomes and actions within service plans;</li> <li>• Scrutinising progress in improvements to areas of poor performance;</li> <li>• Assessing the extent to which performance objectives are contributing to the overall objectives and priorities of the Council including an update upon Improvement Objectives and how linked to Well-being Objectives and the Corporate Plan;</li> <li>• Assessing the extent to which performance is in keeping with the performance management strategy;</li> <li>• Scrutinising service area financial dashboards.</li> </ul> <p>The Committee will receive an overview of the performance of the service area including a list of the all of the service plan measures and an indicator of whether the targets have been achieved (red, amber and green status). This will also include a summary of the common measures, which include complaints answered in timeframes, staff sickness rates, and the use of agency staff and overtime. For any red and amber measure, the Committee will also receive more detailed information on these measures.</p> <p>The Committee will be receiving this update prior to Cabinet considering the report and any comments or recommendations from the Committee will be provided to the Cabinet when they consider this report.</p>	<p><b>For Place:</b></p> <ul style="list-style-type: none"> <li>• Strategic Director – Place</li> </ul> <p><b>For City Services:</b></p> <ul style="list-style-type: none"> <li>• Head of Streetscene and City Services;</li> <li>• Cabinet Member for Streetscene;</li> <li>• Cabinet Member for Community and Resources.</li> </ul> <p><b>For Law &amp; Regulation:</b></p> <ul style="list-style-type: none"> <li>• Head of Law and Regulation;</li> <li>• Cabinet Member for Licensing and Regulation.</li> </ul>

<b>Scrutiny Committee Briefings</b>	
<b>Topic:</b>	<b>Timescale:</b>
Quality of Road Network	<b>24 September 2018</b>
Service Plans – to include Performance Management and Budget Analysis	<b>Early November 2018</b> <i>(prior to report on Service Plans - Mid Year Review)</i>
Housing - to include an overview of the different types of landlord and tenancies, current schemes and initiatives, and the advice and services available.	<b>November / December 2018</b>